2200 Lucien Way, Suite 325
Maitland, FL 32751

POSITION: Child Advocate
PROGRAM/DEPT: Children's Advocacy Center Osceola
PAY: $41,000 - $49,000

ABOUT RISE COMMUNITY SOLUTIONS: RISE Community Solutions works to strengthen families and the communities in which they live. We offer coordinated solutions to help families get ahead of the challenges that can lead to disruption, including youth mental health, child victim advocacy, and family homelessness. We meet our mission with the philosophy that families will be most successful when supported by strong communities that have ample capacity to meet their needs. RISE Community Solutions utilizes an approach which *Restores, Inspires, Strengthens and Empowers* those we serve. To learn more about us, visit www.RISEcs.org.

PURPOSE: Provide crisis intervention, ongoing case management and follow up to child victims of alleged physical and sexual abuse and their family. Determine service needs and link the family for services. Act as a liaison between the child, the family and MDT members and providers to assist in the navigation of the child protection system. Identify the therapeutic needs of the child and assist in accessing appropriate counseling/therapeutic interventions to reduce or eliminate negative psychological effects of the victimization. Case file documentation will be maintained in accordance with professionally accepted standards.

KEY RESPONSIBILITIES:

- Provide in-person support and guidance to children and their family members during forensic assessments.
- Conduct assessments of child victim and family strengths and needs.
- Provide crisis intervention, including ongoing support and guidance to the child and child's family members during and/or after a formal child abuse investigation. The primary caseload will be in service to children, and their families, who may be victims of sexual abuse.
- Provide referral information to child and their family. Assist them with accessing services within the community.
- Link the child and child's family with the appropriate mental health services.
- Conduct follow up meetings with victims and other service providers to ensure service needs are being met.
- Participate in multi-disciplinary team meetings to coordinate information related to the alleged incidence and to plan for services to meet the needs of the child and family.
- Assist victims with filing victim compensation claims and accessing other crime victim benefits.
- Advocate on behalf of the victim for needed services.
- Assist in the collection and input of data for the CAC case tracking system.
- Assist the families in applying for services including, but not limited to, emergency financial assistance.

Additional Functions & Expectations

- Identify opportunities in which the lived experience and voice of those served can improve program operations and outcomes.
- Participate in the organization's strategic plan and quality improvement processes.

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- Ability to safely and successfully perform essential job functions consistent with the ADA, FMLA, and other federal, state, and local standards, including meeting qualitative and quantitative productivity standards.
- Ability to maintain reasonably regular, punctual attendance consistent with ADA, FMLA and other federal, state, and local standards.
- Ability to comply with all personnel policies and procedures.
- Other duties as assigned in support of the mission of the organization.

DESIRED QUALIFICATIONS:

REQUIRED:

- Bachelor's degree from an accredited college or university in Social Work or a related field and minimum of two years' experience providing support directly to children and families in the areas of child abuse or child welfare.
- Experience utilizing a database to independently enter case-level information and case notes according to program and funder guidelines.
- Knowledge of local resources, including basic needs providers and therapeutic providers, and ability to connect families to these services.

OR

- Master's degree from an accredited college or university in Social Work or a related field and minimum of one-year professional experience in the areas of child abuse or child welfare.

DESIRED SKILLS:

REQUIRED:

- Proficiency in Microsoft Office Suite including Word, Outlook and Excel
- Excellent interpersonal and communication skills
- Strong time-management and organization skills
- Demonstrate cultural and linguistic competence and sensitivity to population served
- Ability to travel (less than 10%)

PREFERRED:

- Bilingual, written/verbal Spanish
- Minor or Certificate in Child Advocacy Studies (CAST) or other child welfare curriculum from an accredited university/college
- Victim Services Practitioner Designation or other National Children's Alliance approved Victim Advocacy Credentialing

All RISE Community Solutions team members are expected to demonstrate proficiency in the following competencies: Problem Solving, Time Management, Attention to Communication, Customer Service, Teamwork, Integrity, Interpersonal Skills, Trauma-Informed Approach and Innovation. To learn more, visit www.risecs.org/careers and select the "Competencies" tab.

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POSITION STATUS: Non-Exempt

SCHEDULE: Traditional weekday schedule. Client-facing positions may have critical situations which may require work outside of normal business hours. Flex time is available in these situations.

LOCATION: Hybrid role. This position is in office four days a week and one day remote. Some meetings are held in-person in Maitland or at partner locations.

SUPERVISOR: Program Director, CAC Osceola

_____	_____
Name (Print)	Supervisor's Name (Print)
_____	_____
Employee Signature	Supervisor's Signature
_____	_____
Date	Date